



Cambridge International Exams  
Notice to Candidates  
(2023-Oct/Nov Exams Series)

剑桥国际考考试  
考前须知  
(2023年 10/11 月考季)

Contact 联系方式

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## Part One: Personal Items

### 第一部分: 个人物品

<b>Permitted Items</b> 允许携带入场的物品	
<b>Valid ID Document</b> 有效身份证件	<p>Following identity documents are acceptable for exams registration and sitting: 以下身份证件为注册及参加考试的有效身份证件:</p> <ul style="list-style-type: none"><li>Valid 2nd generation national Identification or Passport for Chinese nationals from mainland China. 中国大陆考生凭有效的二代身份证或护照报名。</li><li>Valid Identification, Passport or Hong Kong / Macau Residents' Residence Permit for Chinese nationals from Hong Kong and Macau. 中国香港、澳门考生凭有效的身份证, 护照或港澳居民居住证报名。</li><li>Valid Mainland Travel Permit for Taiwan Residents of China or Taiwan Residents' Residence Permit for Chinese nationals from Taiwan. 中国台湾考生凭有效的台湾居民来往大陆通行证(台胞证)或台湾居民居住证报名。</li><li>Valid Passport for foreign nationals. 非中国籍考生凭有效的护照报名。</li></ul> <p>Taiwan Passport is not an acceptable identity document. Candidates may not be allowed to take the examination if they fail to present acceptable identity documents. 台湾护照并不能作为可接受的身份证件。如考生无法出示上述有效身份证件, 将有可能无法参加考试。</p> <p>Candidate must present the same valid ID document used for registration on exam day to sit exams, the ID documents will be verified on exam day. If the ID documents presented on exam day is invalid, candidates may not be allowed to take the exams. 考生必须携带报名时使用的证件参加考试, 以便进行身份核实。如果认为考试时出示的身份证件不符合要求, 有可能无法参加考试。</p>
<b>Statement of Entry (SOE)</b> 准考证	<ul style="list-style-type: none"><li>An exam confirmation document showing the centre information, candidate's details, the syllabuses, entry options and the dates and sessions of each of registered timetabled exam. 准考证文件。该文件包含考点信息, 考生信息和报考科目信息。</li><li>Bring one in hardcopy on exam days. 请在考试日出示纸质版准考证。Do not write anything on the document if you prepare a hardcopy. 请勿在打印纸质准考证上面作任何书写。</li></ul>
<b>Stationery</b> 文具	<ul style="list-style-type: none"><li>Candidates must provide their own pens, pencils, ink, protractor, drawing instruments (including rulers) and erasers (without packaging). 考生必须自行携带笔, 圆规, 尺子, 橡皮(去掉外包装)等答题工具。</li><li>Candidate must not borrow any stationery from other candidates during the exam for any reason. 考生在考试期间不得以任何理由向其他考生借用文具等物品。</li><li>Centre will not provide any replacement stationery. 考点不提供备用文具。</li></ul>

<p><b>Calculator</b> 计算器</p>	<ul style="list-style-type: none"> <li>• Unless the syllabus/specification or the front of the question paper say candidates cannot use calculators, candidates can use a calculator if they want to. 除非在考试大纲或试卷封面指引明确说明禁止使用计算器，否则考生可以在考试期间使用计算器。</li> <li>• There is no recommended brand or type of calculator from exam board. 考试局没有对考生使用的计算器型号设置规定。</li> <li>• Candidates must not have calculator cases (unless they cannot be removed), instruction leaflets or any instructions or formulae printed on the lid or cover of a calculator, or similar. 除特殊情况，考生必须移除计算器外壳，说明书，公示表等无关物品。</li> <li>• No replacement of calculator can be provided by centre. 考点不提供备用计算器。</li> <li>• Candidates must not borrow calculators or battery from other candidates during the exam for any reason. 考生在考试期间不得以任何理由向其他考生借用计算器或电池。</li> <li>• For Cambridge International Exam: <ul style="list-style-type: none"> <li>- calculator must not be equipped with the function of graphic display, language translators, dictionaries, data banks, remote communication, retrieval or manipulation of text or formulae, built-in symbolic algebraic functions and symbolic differentiation or integration. 不能使用 带图形显示，语言翻译，词典，数据库，远程通信，检索处理文本和公式，符号代数处理和 符号微分功能 的计算器。</li> </ul> </li> </ul>
<p><b>Reference Materials</b> 参考资料</p>	<ul style="list-style-type: none"> <li>• Cambridge International: <ul style="list-style-type: none"> <li>- A-level Chinese 9715 (Paper 4). Unannotated set texts may be taken into the examination room. These texts must not have been written in or marked in any way. Where any Editors' Notes appear at the beginning or end of a set text, these must be separated off with an elastic band. Centre does not provide set texts.</li> </ul> </li> <li>• 只针对中文科目9715 Paper4，考生可以携带相关的文章书籍，但考试中心不提供该资料并且无法在替考生打印该资料。文章书籍不能有任何的笔记划线。有关前序和后序需要跟正文分开。建议考生可以自行打印，把前序后序等跟正文无关内容的捆绑/装订一起。不符合要求的文章和书籍一律不允许带带考场。</li> </ul>

<p><b>Dictionary</b> 字典</p>	<ul style="list-style-type: none"> <li>• Dictionary must be with simple translation without providing an explanation or clarification of words and phrases and contain or display pictures. Permitted version: LITTLE ENGLISH-CHINESE DICTIONARY published by the Foreign Language Teaching and Research Press. 词典必须仅有简单翻译功能，不能提供对词句的解释说明以及包含图片图示。</li> <li>• No electronic dictionary is allowed in any exam. 电子词典禁止使用在任何考试。</li> <li>• Dictionary is <b>NOT</b> allowed in 以下情况不能使用词典： <ul style="list-style-type: none"> <li>- Cambridge International: <ul style="list-style-type: none"> <li>a) all O-level, AS/A-level exams (unless the syllabus says candidates can use them)</li> <li>b) language exams in IGCSE (unless the syllabus says candidates cannot use them)</li> </ul> </li> </ul> </li> <li>• Centre does not provide dictionaries. 考点不提供词典。</li> </ul>
<p><b>Pencil case</b> 文具盒</p>	<ul style="list-style-type: none"> <li>• Candidates may bring transparent pencil case into the exam room.</li> <li>• 考生可以携带透明包装的文具盒带入考试房间。</li> </ul>
<p><b>Other Items</b> 其他物品</p>	<ul style="list-style-type: none"> <li>• Water must be in transparent bottle with all labels removed. 饮用水（必须装在去除外包装的透明瓶子中）</li> <li>• Medicine 药物</li> <li>• Mask 口罩</li> </ul>

<b>Prohibited Items</b> 禁止携带入场的物品	
<b>Rough Paper</b> 草稿纸	<ul style="list-style-type: none"> <li>No rough paper is provided in the exam. Do all your rough work on the blank area in the question papers. 考生不允许使用草稿纸，草稿可写在试卷的空白地方。</li> </ul>
<b>Watch</b> 手表	<ul style="list-style-type: none"> <li>Any kind of watch including digital/analog electronic watch, mechanical watch, and smart watch is prohibited. 任何类型的手表（包含数字显示或指针式电子手表，机械手表和智能手表）都禁止携带入场。</li> <li>Clock will be provided in the exam room and visible to all candidates. If you have difficulties in reading the time, please seek help from room invigilator. 考场内为考生提供显眼的时钟，如无法看清时间信息，请向考试房间内的监考人员寻求帮助。</li> </ul>
<b>Electronic Device</b> 电子设备	<ul style="list-style-type: none"> <li>Any electronic devices with data storage and/or communication capabilities by any method. For example, mobile phones, cameras, e-readers, Bluetooth headsets, tablet or laptop computers and 'smart wear' such as smart glasses and smart band. 任何类型带数据存储和信息传递功能的电子设备都禁止携带入场。其包含手机电话，照相机，电子阅读器，蓝牙耳机，平板电脑，笔记本电脑和智能穿戴设备（智能眼镜，智能手环等）。</li> </ul>
<b>Food</b> 食物	<ul style="list-style-type: none"> <li>Food of any kind are not allowed into exam room;</li> <li>不允许将食物带入考试房间。</li> </ul>
<p>Having unauthorised materials in the exam room is a breach of the exam regulations and the case will be reported as the suspected malpractice to the exam board. You will be subject to penalty and possible disqualification from the exam/qualification. 携带违禁物品入场属于违规行为。考试中心将联系考试局汇报具体情况。考生有可能受到处罚并可能取消考试成绩。</p>	

The British Council does not assume any obligation to keep any personal belongings of candidates, so it is strongly recommended that candidates do not bring valuables to take the test. 英国文化教育协会不对考生的任何个人物品承担保管义务，因此强烈建议考生不要携带贵重物品参加考试。

## Part Two: Exam Day Procedure and Regulation

### 第二部分: 考试日流程和考试规则

1. The venue staff at the entrance will conduct a checking if the venue has special entry requirement.  
若考场有特殊准入要求, 场地工作人员会在入口处进行检查。
2. You may store your personal belongings and have your exam room number and seat number in the waiting room or designated area once you arrive at the venue. Please use the bathroom before entering the exam room.  
考生到达考场后, 可在侯考区或指定区域存放个人物品, 查看所在的考试房间号码和座位号。请在进入考试房间之前上洗手间。
3. You are suggested to arrive at the venue 45 minutes prior to the exam start time to complete the check-in.  
建议考试开始前 45 分钟抵达考场, 以便完成身份检录。
4. You are not allowed to enter the exam room if you are late for 15 minutes.  
迟到 15 分钟的考生将不允许进入考试房间。
5. After entering the exam room, please find your correct seat. You must follow the invigilator's instruction. Do not write, open the exam materials before instructed to do so. Talking, cheating, and writing past time are also the malpractice, and will be reported to the exam board. Please raise your hand if you have any question.  
进入考试房间后, 请考生找到正确的位置入座。考生必须听从监考指引。在收到指示前, 不要动笔作任何书写, 不能提前翻阅试卷, 时间到了不能超时作答, 不能左顾右盼, 不能作弊。我们对于任何的违规行为都会记录并上报考试局。如有问题, 请举手示意。
6. The exam announcement will be read out in the exam room about 10-15 minutes prior to the exam start time. You are not allowed to go to toilet during the time of announcement, distributing exam paper and collection exam paper.  
在考试开始前 10-15 分钟, 监考会宣读考试规则, 请认真听。在宣读考试规则, 派发试卷和收卷这几个时间段不能上洗手间。
7. Wearing a mask during the exam is optional unless it is specially required by the venue.  
除非考场有特殊要求, 考生在考试期间不强制佩戴口罩。
8. No early leave is allowed.  
考生不允许提前离场。
9. Only a 5-minutes left warning will be provided. Please check the time regularly and to transfer your answers to the answer booklet and /or answer sheet.  
考试期间, 监考只会在最后 5 分钟做口头报时。请考生自行查看房间时钟并确保在结束前把答案抄写到答题本或答题卡上。
10. Do not tear off and take away any exam materials.  
不能撕坏和带走任何的考试材料。

11. Do not write anything on the formula book if you get one from the invigilator.

我们会给部分考试派发公式书(如: 数学科目), 请考生不要在公式书上面做任何书写。

12. For Cambridge International time-clashed exams arrangement 对于剑桥国际时间冲突考试的安排:

The exams will be completed consecutively, and the order of exams will be announced only when you arrive at the venue. A 15 minutes' in-room supervised break will be arranged between exams and toilet break is allowed. Eating is allowed during the break, but you are not allowed to leave the venue for buying food. The break will be under full supervision of centre staff, and will not be allowed to communicate with others. If the total exam time delay another exam in a later session, full time of exam will be given.

如果考试时间冲突, 考试时间会顺延并在同一天完成, 科目的顺序只能在到达考场后被告知。考试之间会有 15 分钟的场内休息时间, 可上洗手间。若中途需要吃东西, 需要自带食物, 不能离开考场。休息期间全程需要在考务人员监管之下, 不能与他人有任何沟通。如顺延时间影响下一场考试, 下一场的考试也会顺延完成。

13. If you select to leave accompanied by your guardians on the exam day(s), please ensure your registered guardians will come to the exam venue before the end of exams on exam day and you can only leave after the invigilator confirm the identity of your accompanied guardians.

对于在报名时选择了在考试日需要监护人接送的考生, 请确保监护人在考试日考试结束前准时到达考点, 监考会在确认过监护人信息后才会允许离开考场。